



Sacramento Regional Transit District Agenda

BOARD MEETING
5:30 P.M., MONDAY, JANUARY 14, 2019
REGIONAL TRANSIT AUDITORIUM
1400 29TH STREET, SACRAMENTO, CALIFORNIA
Website Address: www.sacrt.com
(29th St. Light Rail Station/Bus 38, 67, 68)

ROLL CALL — Directors Budge, Hansen, Harris, Howell, Hume, Jennings, Miller, Nottoli, Schenirer, Serna and Chair Kennedy

Alternates: Directors Detrick, Kozlowski, Sander and Slowey

PLEDGE OF ALLEGIANCE

CONSENT CALENDAR

1. Motion: Approval of the Action Summary of December 10, 2018
2. Resolution: Repealing Resolution No. 18-12-0117, and Approving a Revised 2019 Board Meeting Calendar (C. Brooks/L. Ham)
3. Resolution: Approving the Agreement for Operation of Winter Sanctuary Shuttle Service with Sacramento Steps Forward (D. Cook)
4. Ordinance: Adopt Ordinance 19-01-01, Amending Ordinance No. 09-01-01, An Ordinance Approving Regulations for Charging Fees at RT Park and Ride Lots and Establishing Enforcement Procedures for Parking Violations at RT Facilities, to Eliminate Parking Fees at Watt/I-80, Watt West and Roseville Road (B. Bernegger)
5. Resolution: Repealing Resolution No. 18-10-0108 and Ratifying the General Manager/CEO's Execution of the Fourth Amendment to the Student Transit Pass Agreement – 2015 with Los Rios Community College District to Remove the Minimum Unit Requirement for Spring 2019, Conditionally Remove the Minimum Unit Requirement for Future Semesters, Extend the Contract Expiration Date to December 31, 2023, and Allow Students Taking Less Than One Unit to Receive the Semester Pass at No Cost (J. Adelman/B. Bernegger)
6. Resolution: Awarding a Contract for On-Call Real Estate Services to Paragon Partners, Ltd. (B. Bernegger)

7. Resolution: Approving the Modification of Sections 7.01 (B), 7.03 and 17.03 (A) of the Personnel Rules and Procedures to Provide that Individuals Hired, Appointed, Promoted or Transferred into a Position at the Director or an Equivalent Management Level Will Be Classified As At Will Employees Serving at the Pleasure of the General Manager/CEO or Designee (S. Booth)

INTRODUCTION OF SPECIAL GUESTS

UNFINISHED BUSINESS

PUBLIC HEARING

PUBLIC ADDRESSES BOARD ON MATTERS NOT ON THE AGENDA*

NEW BUSINESS

8. Motion: Extending the Term of the Current Chair (Patrick Kennedy) and Vice Chair (Steve Hansen) for One More Year as Chair and Vice Chair for the SacRT Board of Directors for 2019 (C. Brooks/L. Ham)
9. Resolution: Approving the Second Amendment to the Employment Agreement with SacRT's General Manager/CEO, Henry Li (C. Brooks/L. Ham)
10. Resolution: Waiving Competitive Bidding Process and Delegating Authority to the General Manager/CEO to Execute a Contract for Structural and Roof Repairs at 1225 R Street (Requires 4/5th Vote Approval) (N. Nance)
11. Resolution: Approving the Transit Portion of the Nexus Study for the 2018 Update of the Sacramento County Transportation Development Fee Program (SCTDF) and Approving the Memorandum of Understanding By and Between the County of Sacramento and the Sacramento Regional Transit District Relating to Distribution of Transit Impact Fees (J. Boyle/L. Ham)

GENERAL MANAGER'S REPORT

12. General Manager's Report
 - a. State Legislative Update – Mark Watts, Smith, Watts & Hartmann
 - b. Federal Legislative Update – Jeff Boothe & Julie Minerva, Carpi & Clay, Inc.
 - c. SacRT Meeting Calendar

REPORTS, IDEAS AND QUESTIONS FROM DIRECTORS, AND COMMUNICATIONS

CONTINUATION OF PUBLIC ADDRESSES BOARD ON MATTERS NOT ON THE AGENDA (If Necessary)

ANNOUNCEMENT OF CLOSED SESSION ITEMS

RECESS TO CLOSED SESSION

CLOSED SESSION

A. Conference with Labor Negotiator
Pursuant to Gov. Code Section 54957.6
District Negotiator: Stephen Booth

1) Employee Organization: ATU

RECONVENE IN OPEN SESSION

CLOSED SESSION REPORT

ADJOURN

***NOTICE TO THE PUBLIC**

It is the policy of the Board of Directors of the Sacramento Regional Transit District to encourage participation in the meetings of the Board of Directors. At each open meeting, members of the public will be provided with an opportunity to directly address the Board on items of interest to the public that are within the subject matter jurisdiction of the Board of Directors. Please fill out a speaker card and give it to the Board Clerk if you wish to address the Board. Speaker cards are provided on the table at the back of the auditorium.

Public comment may be given on any agenda item as it is called and will be limited by the Chair to 3 minutes or less per speaker. Speakers using a translator will be provided twice the allotted time. When it appears there are several members of the public wishing to address the Board on a specific item, at the outset of the item the Chair of the Board will announce the maximum amount of time that will be allowed for public comment.

Matters under the jurisdiction of the Board and not on the posted agenda may be addressed under the Item "Public addresses the Board on matters not on the agenda." Up to 30 minutes will be allotted for this purpose. The Board limits public comment on matters not on the agenda to 3 minutes per person and not more than 15 minutes for a particular subject. If public comment has reached the 30 minute time limit, and not all public comment has been received, public comment will resume after other business has been conducted as set forth on the agenda. The Board will not act upon or discuss an item that is not listed on the agenda except as provided under Section 3.1.3.6.

This agenda may be amended up to 72 hours prior to the meeting being held. An Agenda, in final form, is located by the front door of Regional Transit's building at 1400 29th Street, Sacramento, California, and is posted on the SacRT website.

The Regional Transit Board of Directors Meeting is being videotaped. A replay of this meeting can be seen on Metrocable Channel 14 and will be webcast at www.sacmetro.cable.tv on Wednesday, January 16 @ 1:00 p.m. and replayed on Thursday, January 17th @ 9:00 a.m.

Any person(s) requiring accessible formats of the agenda or assisted listening devices/sign language interpreters should contact the Clerk of the Board at 916/556-0456 or TDD 916/483-4327 at least 72 business hours in advance of the Board Meeting.

Copies of staff reports or other written documentation relating to each item of business referred to on the agenda are on SacRT's website, on file with the Clerk to the Board of Directors of the Sacramento Regional Transit District, and are available for public inspection at 1400 29th Street, Sacramento, California. Any person who has any questions concerning any agenda item may call the Clerk to the Board of Sacramento Regional Transit District.

**SACRAMENTO REGIONAL TRANSIT DISTRICT
BOARD OF DIRECTORS
BOARD MEETING
December 10, 2018**

ROLL CALL: Roll Call was taken at 5:34 p.m. PRESENT: Directors Budge, Harris, Hume, Jennings, Miller, Nottoli, Schenirer, Serna and Chair Kennedy. Absent: Folsom Director. Director Hansen arrived after the Consent Calendar was approved.

PLEDGE OF ALLEGIANCE

CONSENT CALENDAR

Note: The Clerk called the Consent Calendar noting a couple of corrections:

1. Agenda Item 5 – The parcel number on the Resolution has been corrected to match the issue paper; and
2. Agenda Item 10 – The issue paper makes an incorrect statement about “Very Healthy” is reached when the AQI is above 200” which should read “Very Unhealthy” is reached when the AQI is above 200”.

1. Motion: Approval of the Action Summary of November 12, 2018
2. Resolution: Approving the Third Amendment to the Contract for Purchase of Vehicles through the CalACT/MBTA Joint Procurement with Creative Bus Sales (A. Kennedy/A. Carrasco)
3. Resolution: Approving the 2019 Health and Welfare Renewals, Rescinding Resolution No. 17-12-0170, and Approving Amendment No. 14 to the Agreement with Delta Dental (W. Weekly/B. Bernegger)
4. Resolution: Establishing Regular Meeting Schedule for 2019 (C. Brooks/L. Ham)
5. Resolution: Declaring Property Located at 19th Street and T Street as Surplus to SacRT’s Transit Operations (B. Bernegger)
6. Resolution: Approving a Sole Source Procurement and Delegating Authority to the General Manager/CEO to Negotiate and Enter Into a Contract with U.S. Bank National Association for Banking, Depository, Prepaid Card, Credit Card, Investment Services and Line of Credit (P. Selenis/B. Bernegger)
7. Resolution: Approving the Second Amendment to the FY 2019 Capital Budget (D. Goldman/B. Bernegger)

8. Resolution: Conditionally Approving the Terms for Settlement of Labor Contract Negotiations between Sacramento Regional Transit District and American Federation of State, County and Municipal Employees, District Council 57, Local 146, Supervisor Unit, for a Four Year Term of January 1, 2019 through December 31, 2022 (S. Booth/M. Lonergan)
9. Eliminating Fees Charged at SacRT Park & Ride Lots and Re-imposing Fees at Cosumnes River College (C. Courtright/B. Bernegger)
 - A. Motion: Waive First Reading of Ordinance No. 19-01-01, Amending Ordinance No. 09-01-01, an Ordinance Approving Regulations For Charging Fees at RT Park and Ride Lots and Establishing Enforcement Procedures For Parking Violations at RT Facilities, to Eliminate Parking Fees At Watt/I-80, Watt West, and Roseville Road; and
 - B. Resolution: Repealing Resolution No. 15-08-0093 and Resolution No. 16-08-0095 to Eliminate Fees Charged at SacRT Park & Ride Lots and Re-Imposing Fees at Cosumnes River College.
10. Resolution: Authorizing the General Manager/CEO to Declare Free Rides for All Fixed Route, SmART Ride and Paratransit Services During Periods of “Very Unhealthy” or “Hazardous” Air Quality in the Sacramento Region (D. Selenis)

Director Nottoli noted that on the SacRT Board calendar, the November meeting falls on Veteran’s Day, and he wanted to suggest moving the meeting to November 18.

ACTION: APPROVED - Director Budge moved; Director Jennings seconded approval of the consent calendar with the modification to the parcel number in Resolution of Item 5, and the correction to one of the sentences in the issue paper on page 1 to change the word from “Healthy” to “Unhealthy” in Item 10. Motion was carried by voice vote. Absent: Directors Hansen and Folsom Director.

INTRODUCTION OF SPECIAL GUESTS

Chair Kennedy noted that David Boggs, prior General Manager to SacRT, was in the audience.

UNFINISHED BUSINESS

PUBLIC HEARING

PUBLIC ADDRESSES BOARD ON MATTERS NOT ON THE AGENDA

Speakers:

Robert Coplin – Mr. Coplin wants to know how people can ride the bus when most of their money goes to rent; believes that some of the bus routes (Routes 25 and 26) are ridiculous because they end at 7:00 or 8:00 p.m.; considers the Arden/Del Paso Light Rail Station dangerous.

Arthur Ketterling – Mr. Ketterling noted that the announcements are incorrect on train cars 205A and 205B; the bus stop sign on Route 28, a little past Sunrise Mall before Fair Oaks, indicates that Route 28 runs Mon-Sat, but the Route 28 has not run on Saturday since the service was cut back in 2009.

NEW BUSINESS

11. Intent Motion: Extending the Term of the Current Chair (Patrick Kennedy) and Vice Chair (Steve Hansen) for One More Year as Chair and Vice Chair for the SacRT Board of Directors for 2019 (C. Brooks/L. Ham)

Director Serna wanted to know if a two year term for Chair and Vice Chair will be a standard expectation.

Director Schenirer noted that a discussion extending the term of the Chair would need to come back for discussion at a future meeting since it is not agendized at this meeting.

Director Harris wanted to know if term limits might interfere with the Chair position of two years.

Chair Kennedy noted that the Chair of the Air Quality District serves a two year term.

Director Hansen noted that being a Chair for two years does validate the idea that it allows a Chair to get deeper into the issues; however, anyone who rotates through the Chair could always decline to do a second year. He believes the term should be set at two years, and acknowledges that fewer Directors will serve as Chair in the tenure that they serve on the SacRT Board. He wants to make sure that the rotation is respected and that this is recognized in a procedure.

Director Budge recognized that the last time the City of Rancho Cordova sat in the Chair position was 2005.

ACTION: APPROVED - Director Serna moved; Director Schenirer seconded approval of the item as written. Motion was carried by voice vote. Absent: Folsom Director.

12. Resolution: Conditionally Approving a New Vote Allocation for Fiscal Year 2019, Effective as of January 1, 2019 (D. Goldman/B. Bernegger)

Mr. Li indicated that staff would like to analyze the vote allocation formula to try to bring a more fair calculation methodology forward in the future. To do this, the State would have to amend SacRT's Enabling Legislation.

ACTION: APPROVED - Director Miller moved; Director Hansen seconded approval of the item as written. Motion was carried by voice vote. Abstain: Director Budge. Absent: Folsom Director.

13. Whether to Receive and File the Comprehensive Annual Financial Report, Reports on Compliance and Internal Controls as Required by Uniform Guidance and the Transportation Development Act, the Report to the Board of Directors for the Fiscal Year Ended June 30, 2018, and Designate \$5,172,007 to SacRT's Operating Reserve and Place \$4,000,000 into Working Capital for the Fiscal Year Ended June 30, 2018 of SacRT's \$9,172,007 Operating Surplus (B. Bernegger)
 - A. Motion: Receive and File the Comprehensive Annual Financial Report, Reports on Compliance and Internal Controls as Required by Uniform Guidance and the Transportation Development Act, the Report to the Board of Directors for the Fiscal Year Ended June 30, 2018; and
 - B. Resolution: Designate \$5,172,007 of the \$9,172,007 Operating Surplus to SacRT's Operating Reserve and \$4,000,000 as Working Capital, for the Fiscal Year Ended June 30, 2018.

Brent Bernegger thanked Crowe, SacRT's audit firm. Mr. Bernegger noted that SacRT received a clean audit opinion; no material adjustments; two findings: (1) related to Grants reporting; and (2) subrecipient monitoring; there were no additional reporting items and no disagreements with Management or difficulties with the audit firm. SacRT will end the year with a \$10.5 million dollar reserve. The goal for building up working cash is to eliminate the need for a line of credit.

ACTION: APPROVED - Director Hansen moved; Director Jennings seconded approval of the item as written. Motion was carried by voice vote. Absent: Folsom Director.

14. Motion: Directing Staff to Release the Draft SacRT Forward Networks to the Public for Review and Comment for a Period of at Least 30 Days (J. Boyle/J. Drake)

James Boyle presented a review of the work that has been on the SacRT Forward project highlighting the main objectives of the project: 1) ridership, 2) frequent service (weekend service, the types of service offered), 3) better reliability, 4) jurisdictional equity, and 5) cost neutral. Staff has been doing public outreach for approximately 8 months. The themes of the comments received include more weekend service, more frequent service, more late night service, more coverage, and 7 day a week routes. The project focuses on the current 41 fixed route buses which include express routes, feeder routes and contracted services.

James Drake reviewed the 4 proposed networks: New Network, More Frequent Network, Cost Plus Network, and Measure A+ Network. Mr. Drake passed out a list of proposed route changes and explained the color coding of the frequency of the routes in the proposed networks.

Director Nottoli indicated that south of Jackson Highway there is a large job center and the Vineyard area which is developing and the proposed network does not cover these areas. Mr. Li indicated that staff has been working with developers in the Jackson Highway area to provide transit elements to their development plans.

Director Budge indicated that the diversity of population in Rancho Cordova defines different types of needs related to transit. She indicated that job centers, such as, but not limited to Siemens, are in need of transit services for their employees.

Director Hansen would like additional data about population and job centers that have overlapping population with service. Additional questions/comments: how do we anticipate growth/commercial construction in areas like Natomas, how does bus rapid transit fit into this plan; need to provide the public with information on why this plan is better when it does not appear to be better; wants better articulation of the ridership increases that SacRT gets for cutting service; he has never seen Route 34 with more than 5 people riding; and that staff better articulate the arguments for why staff made the decisions they made.

Director Serna wanted to know if there are statistics showing which neighborhood associations did not attend outreach meetings. He also inquired as to the jurisdictional split and why only 3 of the 9 show increases for weekdays.

Speakers: Mike Barnbaum Robert Coplin Barbara Stanton
 Zach Miller Tom Pace Jeffery Tardaguila

Director Hume wanted to know if the analysis took into account the demographic of the ridership with respect to downtown employees using the service to get to work on weekdays, but would not necessarily use the service on the weekends. Director Hume would like to the frequency coverage be more aggressive over the coverage commitment.

Mr. Li indicated that staff will extend the public comment period to 45 days to hear more, and make further refinements. Mr. Li noted that run cuts are produced ever three months.

Director Jennings requested that staff come back to the Board after the 45 days with an update and then the Board could decide if there is a need to add additional days to the comment period. Mr. Li indicated that staff will bring back an update at the January 28th meeting, before the 45 days has ended, and the Board can make a decision as to whether or not to extend the comment period. Director Jennings also requested that staff work with his District staff to get a list of community organizations in his District to make sure they have had a chance to comment on this plan.

ACTION: APPROVED - Director Hansen moved; Chair Kennedy seconded approval of the item with a modification to extend the comment period to 45 days. Motion was carried by voice vote. Absent: Folsom Director.

14A. Resolution: Approving the Temporary Appointment of Mark Lonergan to Complete and/or Oversee Critical Projects Following His Retirement on a Limited Basis in Accordance with California Government Code Section 7522.56(f)(1). (V. Weekly/B. Bernegger)

Speaker: Barbara Stanton

ACTION: APPROVED - Director Hansen moved; Director Hume seconded approval of the item as written. Motion was carried by voice vote. Absent: Folsom Director.

GENERAL MANAGER'S REPORT

15. General Manager's Report
 - a. Employee Recognition
 - b. SacRT Meeting Calendar

Mr. Li presented one employee service award to Mr. Alan Fong for 40 years of service.

Mr. Li announced the retirement of Mark Lonergan; however, Mr. Lonergan will continue to work for SacRT handling special projects. Mr. Li reminded the Board about the reduction in fares beginning October 2018, and increase in light right service on weekends beginning January 6, 2019.

Mr. Li noted that in the next six months, SacRT staff will negotiate new union contracts. The principles for these negotiations are: fairness, reasonableness and equity. These principles are a great model for future negotiations. On December 7, 2018, the American Federation of State, County and Municipal Employees, Supervisor Group, and SacRT reached a tentative agreement.

Mr. Li mentioned that earlier today staff was notified that the staff at the California Strategic Growth Council is recommending Sacramento Housing and Redevelopment Agency for funding through the Transformative Climate Communities (TCC) grant program for \$23 million. The Dos Rios Community in the River District conveyed loud and clear the need for a light rail station to connect them to grocery stores, employment and other regional amenities. We are excited to announce that SacRT has been recommended to receive \$17.5 million in funding through the program to construct a station.

Mr. Li thanked all its riders and supporters, especially SacRT's four ambassadors for their support, and wished SacRT's Board Members, the public and the SacRT Staff a Merry Christmas and a wonderful New Year.

Speaker: Mike Barnbaum Jeffery Tardaguila

REPORTS, IDEAS AND QUESTIONS FROM DIRECTORS, AND COMMUNICATIONS

16. Capitol Corridor Joint Powers Authority Meeting – November 14, 2018
(Harris/Miller)

Director Miller highlighted that the CCJPA has a 58% fare box recovery ratio, the CCJPA's on time performance is 93%, there are talks about a second Transbay tube crossing, and the CCJPA has launched positive train control.

Director Harris noted that the positive train control is a unique idea which is a significant safety improvement. Director Harris also likes telecommuting for these meetings as it saves a tremendous amount of time in his schedule.

17. San Joaquin Joint Powers Authority – November 16, 2018 (Hume)

Director Hume noted that he drove to Martinez for this meeting; however, plans to telecommute to the next meeting in Fresno.

18. Paratransit, Inc. Board of Directors – November 19, 2018 (Hume)

Director Hume noted that Paratransit is looking to have a separate policy for their CTSA trips which are non-ADA trips, which means trips that Paratransit provides that do not get billed back to SacRT with respect to a cancel/non-show policy.

Speaker: Jeffery Tardaguila

CONTINUATION OF PUBLIC ADDRESSES BOARD ON MATTERS NOT ON THE AGENDA (If Necessary)

ANNOUNCEMENT OF CLOSED SESSION ITEMS

The Chair announced that Closed Session has been canceled.

RECESS TO CLOSED SESSION

CLOSED SESSION

- A. Conference with Labor Negotiator
Pursuant to Gov. Code Section 54957.6
District Negotiator: Stephen Booth
- 1) Employee Organization: AFSCME Supervisor Unit

RECONVENE IN OPEN SESSION

CLOSED SESSION REPORT

ADJOURN

As there was no further business to be conducted, the meeting was adjourned at 7:44 p.m.

PATRICK KENNEDY, Chair

A T T E S T:

HENRY LI, Secretary

By: _____
Cindy Brooks, Assistant Secretary

REGIONAL TRANSIT ISSUE PAPER

Agenda Item No.	Board Meeting Date	Open/Closed Session	Information/Action Item	Issue Date
2	01/14/18	Open	Action	12/12/18

Subject: Revised Board Meeting Calendar for 2019

ISSUE

Whether or not to repeal Resolution No. 18-12-0117 and approve a revised 2019 Board Meeting Calendar.

RECOMMENDED ACTION

Adopt Resolution No. 19-01-_____, Repealing Resolution No. 18-12-0117 and Approving a Revised 2019 Board Meeting Calendar.

FISCAL IMPACT

None as a result of this action.

DISCUSSION

At the December 10, 2018 SacRT Board Meeting, the Board Members suggested a change to the meeting calendar for the meeting in November 2019. It was requested that staff modify the calendar to cancel the meeting scheduled for Veteran's Day (November 11), and reschedule it to a regularly scheduled meeting on the following Monday, November 18.

Staff recommends the Board repeal Resolution 18-12-0117, and approve a revised 2019 Board meeting calendar to reschedule the November 11 meeting to November 18.

Staff recommends approval of the revised 2019 Board Meeting calendar attached to the resolution as Exhibit A.

Approved:

Presented:

Final 01/08/19

General Manager/CEO

Clerk to the Board

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RESOLUTION NO. 19-01-_____

Adopted by the Board of Directors of the Sacramento Regional Transit District on this date:

January 14, 2019

**REPEALING RESOLUTION NO. 18-12-0117 AND APPROVING A REVISED 2019
BOARD MEETING CALENDAR**

WHEREAS, Section 3.111 of Article 1 (Meetings) of Chapter 1 (Board Rules) of Title III of the Sacramento Regional Transit District Administrative Code Relating to Rules of Procedure provides in relevant part as follows:

Unless otherwise specified in the resolution establishing the Board's regular meeting schedule, the Board will conduct its regular meetings in the first floor Auditorium at Regional Transit's Administrative Headquarters located at 1400 29th Street, Sacramento, CA. Regular meetings of the Board will start at 5:30 p.m.

WHEREAS, the Regional Transit Board of Directors desires to approve a revised 2019 meeting schedule.

NOW, THEREFORE, BE IT HEREBY RESOLVED BY THE BOARD OF DIRECTORS OF THE SACRAMENTO REGIONAL TRANSIT DISTRICT AS FOLLOWS:

THAT, Resolution No. 18-12-0117 is hereby repealed.

THAT, the Board hereby approves a revised regular meeting schedule as set out in attached Exhibit A for the meetings of the Sacramento Regional Transit Board of Directors for calendar year 2019.

PATRICK KENNEDY, Chair

A T T E S T:

HENRY LI, Secretary

By: _____
Cindy Brooks, Assistant Secretary

2019 REVISED BOARD MEETING CALENDAR

**SACRAMENTO REGIONAL TRANSIT BOARD OF DIRECTORS
REGIONAL TRANSIT AUDITORIUM (ROOM 114) - 1400 29TH STREET
SACRAMENTO, CALIFORNIA**

5:30 P.M.

MondayRegular Meeting January 14, 2019
MondayRegular Meeting January 28, 2019
Monday NONE February 11, 2019
MondayRegular Meeting February 25, 2019
MondayRegular Meeting March 11, 2019
MondayRegular Meeting March 25, 2019
MondayRegular Meeting April 8, 2019
MondayRegular Meeting April 22, 2019
MondayRegular Meeting May 13, 2019
Monday NONE May 27, 2019
MondayRegular Meeting June 10, 2019
Monday NONE June 24, 2019
Monday NONE July 8, 2019
MondayRegular Meeting July 22, 2019
MondayRegular Meeting August 12, 2019
MondayRegular Meeting August 26, 2019
MondayRegular Meeting September 9, 2019
MondayRegular Meeting September 23, 2019
Monday NONE October 14, 2019
MondayRegular Meeting October 28, 2019
Monday NONE November 11, 2019
MondayRegular Meeting November 18, 2019
Monday NONE November 25, 2019
MondayRegular Meeting December 9, 2019
Monday NONE December 23, 2019

REGIONAL TRANSIT ISSUE PAPER

Agenda Item No.	Board Meeting Date	Open/Closed Session	Information/Action Item	Issue Date
3	01/14/19	Open	Action	01/02/19

Subject: Approving the Agreement for Operation of Winter Sanctuary Shuttle Services with Sacramento Steps Forward

ISSUE

Whether or not to approve the Agreement for Operation of Winter Sanctuary Shuttle service with Sacramento Steps Forward.

RECOMMENDED ACTION

Adopt Resolution No. 19-01-_____, Approving the Agreement for Operation of Winter Sanctuary Shuttle Service with Sacramento Steps Forward.

FISCAL IMPACT

Sacramento Steps Forward will reimburse SacRT at SacRT's direct hourly rate for bus service of \$110.33 per hour. Although this was not budgeted in FY 2019, there should be no net fiscal impact.

DISCUSSION

This action would approve an Agreement between the Sacramento Regional Transit District (SacRT) and Sacramento Steps Forward for the reimbursement of the direct cost for SacRT to provide bus service supporting Sacramento County's Winter Sanctuary program. The Winter Sanctuary program provides overnight shelter and other support services to approximately 100 homeless people for 131 nights during the inclement weather period in Sacramento. Staff began operating this service November 19, 2018.

The service requires two buses, which pick up the program participants at two intake centers each afternoon and transport them to a church that hosts them for the night. The buses return the next morning and transport participants back to the intake centers. The intake centers remain the same during the duration of the program. There are a number of different host churches participating in the program. From week to week, the routing of the bus service will change based on the specific church or churches supporting the program that week. This makes an exact cost of service difficult to calculate. Under the Agreement, SacRT will track actual hours of service for each night of the program, and SacRT will be reimbursed at its direct hourly cost of bus service, \$110.33 per hour. Assuming 131 nights of service, Staff estimates the total cost not to exceed \$128,500. The service will be provided with existing staff.

The Federal Transit Administration (FTA) has specific regulations limiting a grant recipient's ability to operate charter service. The charter regulations do allow an exception for service provided to a Qualified Human Services Organization. SacRT can operate and be reimbursed for services provided to Qualified Human Service Organizations under this exception. Sacramento Steps

Approved:

Presented:

Final 01/18/19

General Manager/CEO

VP of Operations

REGIONAL TRANSIT ISSUE PAPER

Agenda Item No.	Board Meeting Date	Open/Closed Session	Information/Action Item	Issue Date
3	01/14/19	Open	Action	01/02/19

Subject: Approving the Agreement for Operation of Winter Sanctuary Shuttle Services with Sacramento Steps Forward

Forward is a Qualified Human Services Organization as defined within the FTA's Charter Regulations.

Staff recommends approval of this Agreement.

RESOLUTION NO. 19-01-_____

Adopted by the Board of Directors of the Sacramento Regional Transit District on this date:

January 14, 2019

**APPROVING THE AGREEMENT FOR OPERATION OF WINTER SANCTUARY
SHUTTLE SERVICE WITH SACRAMENTO STEPS FORWARD**

BE IT HEREBY RESOLVED BY THE BOARD OF DIRECTORS OF THE
SACRAMENTO REGIONAL TRANSIT DISTRICT AS FOLLOWS:

THAT, the Agreement between Sacramento Regional Transit District, therein referred to as "SacRT", and Sacramento Steps Forward, therein referred to as "Contractor" whereby SacRT agrees to operate bus service in support of the Winter Sanctuary Program and is reimbursed for this service at a rate of \$110.33 per hour, is hereby approved.

THAT, the Chair and General Manager/CEO are hereby authorized and directed to sign said Agreement.

PATRICK KENNEDY, Chair

A T T E S T:

HENRY LI, Secretary

By: _____
Cindy Brooks, Assistant Secretary

REGIONAL TRANSIT ISSUE PAPER

Agenda Item No.	Board Meeting Date	Open/Closed Session	Information/Action Item	Issue Date
4	01/14/19	Open	Action	01/03/19

Subject: Eliminate Park & Ride Fees

ISSUE

Whether or not to eliminate Park & Ride fees at Watt/I-80, Watt West, and Roseville Road.

RECOMMENDED ACTION

Adopt Ordinance No. 19-01-01, Amending Ordinance No. 09-01-01, an Ordinance Approving Regulations For Charging Fees at RT Park and Ride Lots and Establishing Enforcement Procedures For Parking Violations at RT Facilities, to Eliminate Parking Fees At Watt/I-80, Watt West, and Roseville Road.

FISCAL IMPACT

Table 1 below displays the fiscal impact analysis performed by Staff for the Pay, Park & Ride program as a whole. Staff has not done a more detailed analysis of just the three lots specifically identified in the Ordinance.

Table 1

Park & Ride Revenues Subject to Elimination	(\$208,346)
Park & Ride Program Expenses	
Annual Software Licensing Agreements	\$51,160
Parts & Other Repairs	26,009
Total Expenses	<u>\$77,169</u>
Net Revenue loss if program is eliminated	(\$131,177)
Revenue potentially generated (new ridership) if program is eliminated	\$95,250
Estimated net fiscal impact of proposed elimination of Pay, Park & Ride Fees	<u><u>(\$35,927)</u></u>

Staff estimates that an additional \$169,398 in labor expenses are incurred each year to administer this program. Elimination of the program would not reduce SacRT's annual labor cost, but would allow Staff to reallocate resources to other needs.

Approved:

Presented:

Final 01/08/19

General Manager/CEO

VP, Finance/Chief Financial Officer

J:\Board Meeting Documents\2019\01 January 14, 2019\01-14-19 Elimination of Park & Ride Fees.docx

REGIONAL TRANSIT ISSUE PAPER

Agenda Item No.	Board Meeting Date	Open/Closed Session	Information/Action Item	Issue Date
4	01/14/19	Open	Action	01/03/19

Subject: Eliminate Park & Ride Fees

DISCUSSION

At the December 10, 2018 Board meeting, the Board approved elimination of parking fees at all but three of the parking lots that were included in the Park Pay and Ride program and waived the first reading of an ordinance amending Ordinance No. 09-01-01 to eliminate parking fees at Watt/I-80, Watt West, and Roseville Road.

Staff recommends that the Board adopt the ordinance as proposed at the December 10, 2018 Board meeting. Under the amended ordinance, the parking fees at these lots would be eliminated, but the Board would retain discretion to reinstate the program at a later date.

ORDINANCE 19-01-01

Adopted by the Board of Directors of the Sacramento Regional Transit District on the date of:

January 14, 2019

AMENDING ORDINANCE 09-09-01, AN ORDINANCE APPROVING REGULATIONS FOR CHARGING FEES AT RT PARK AND RIDE LOTS AND ESTABLISHING ENFORCEMENT PROCEDURES FOR PARKING VIOLATIONS AT RT FACILITIES, TO ELIMINATE PARKING FEES AT WATT/I-80, WATT WEST, AND ROSEVILLE ROAD

WHEREAS, pursuant to the California Vehicle Code, local agencies may establish regulations governing parking at agency facilities; and

WHEREAS, in September 2009, the Board of Directors adopted Ordinance 09-09-01, which established procedures for the imposition of fees at RT lots, the issuance of parking citations for violations of posted parking requirements, and administrative appeals; and

WHEREAS, the Board desires to eliminate fees at three parking lots specifically identified in the Ordinance, while preserving the ability to identify lots subject to fees in the future by resolution.

NOW, THEREFORE, the Board of Directors of the Sacramento Regional Transit District do ordain as follows:

Section 1: Authority

This Ordinance is adopted pursuant to California vehicle Code Sections 40200 et seq.

Section 2: Parking lot rates

Section 3.03, "Parking lot rates" of Ordinance No. 09-09-01 is hereby amended to read in its entirety as follows:

"The Board of Directors may, by resolution or resolutions, establish a per hour, day or month fee authorizing the parking of one passenger vehicle or light truck within a parking space at specified RT light rail station parking lots.

Each such resolution must contain a description of each lot and the rates to park per hour, day, and month.

The payment of any required parking fee shall not constitute a bailment and shall not subject RT, its officers, agents or employees to liability for the loss of a vehicle or its contents."

Section 3: Severability

This Ordinance shall be liberally construed to effectuate its purposes. The provisions of this Ordinance are severable. If any of the provisions, clauses, sentences, sections, subsections, words or portions thereof is held illegal, invalid, unconstitutional, or inapplicable to any person or circumstance, such portion shall be deemed, to the maximum extent possible, a separate, distinct, and independent provision, so that such illegality, invalidity, unconstitutionality, or inapplicability shall not affect or impair any of the remaining provisions, clauses, sentences, sections, subsections, words or portions of this Ordinance or their application to other persons or circumstances. If any section, subsection, clause, phrase, or portion of this Ordinance is for any reason held invalid or unconstitutional by a court of competent jurisdiction, the invalidity shall not affect the remaining portions of this Ordinance.

Section 4: Effective Date

This Ordinance will become effective 30 days after the date of its passage.

Section 5: Ordinance Publication

Within 15 calendar days after adoption, the Secretary is hereby directed to publish this Ordinance in full in a newspaper of general circulation published within RT's activated boundaries.

Passed and adopted at a regular meeting of the Sacramento Regional Transit District on this 14 day of January, 2019 by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

PATRICK KENNEDY, Chair

A T T E S T:

HENRY LI, Secretary

By: _____
Cindy Brooks, Assistant Secretary

REGIONAL TRANSIT ISSUE PAPER

Agenda Item No.	Board Meeting Date	Open/Closed Session	Information/Action Item	Issue Date
5	01/14/19	Open	Action	01/03/19

Subject: Amend Los Rios Contract to Increase Ridership

ISSUE

Whether or not to repeal Resolution No. 18-10-0108 and ratify the General Manager/CEO's execution of the Fourth Amendment to Student Transit Pass Agreement - 2015 with Los Rios Community College District to: remove the minimum unit requirement for receipt of the Los Rios Community College District Transit Pass for Spring 2019 and potentially beyond; extend the agreement expiration date to December 31, 2023, and allow students taking less than one unit to receive the semester pass at no cost.

RECOMMENDED ACTION

Adopt Resolution No. 19-01-____, Repealing Resolution No. 18-10-0108 and Ratifying the General Manager/CEO's Execution of the Fourth Amendment to the Student Transit Pass Agreement – 2015 with Los Rios Community College District to Remove the Minimum Unit Requirement for Spring 2019, Conditionally Remove the Minimum Unit Requirement for Future Semesters, Extend the Contract Expiration Date to December 31, 2023 and Allow Students Taking Less Than One Unit to Receive the Semester Pass at No Cost

FISCAL IMPACT

Update: Los Rios currently has approximately 200 students that take less than 1 unit at a single campus. These 200 students could obtain a semester pass at no cost rather than paying the one unit fee of \$2.25. The fiscal impact to SacRT is expected to be a reduction in revenue of approximately \$450.

10/22/18 Fiscal Impact: By removing the minimum unit requirement SacRT anticipates an increase to budgeted fare revenues of approximately \$70,000 for Fiscal Year (FY) 2019 (January through June 2019). The anticipated increase for a full fiscal year is \$140,000. There will be no changes to the students taking 4 or more units.

The potential ridership gain by approving this contract amendment could be 420,000 for six months and 840,000 annually thereafter.

DISCUSSION

10/22/18 Discussion:

As discussed at the August 13, 2018 Board meeting, SacRT has seen a decline in ridership from Los Rios Community College District (Los Rios) over the past three years. To combat the decline, SacRT has worked with Los Rios to restructure the Transit Pass program to allow all students, regardless of the number of units enrolled, to obtain the semester pass.

Approved:

Presented:

Final 01/18/19

General Manager/CEO

Treasury Controller

J:\Board Meeting Documents\2019\01 January 14, 2019\01-14-19 Los Rios Contract Ratification.docx

Agenda Item No.	Board Meeting Date	Open/Closed Session	Information/Action Item	Issue Date
5	01/14/19	Open	Action	01/03/19

Subject: Amend Los Rios Contract to Increase Ridership

Los Rios students held a special election on September 25, 2018 in which they passed the initiative to allow students to be assessed the \$2.25 per unit fee, regardless of number of units enrolled, enabling eligible students to obtain the semester pass and extending the agreement expiration date to December 31, 2023. There is a price escalation feature built into the original agreement with Los Rios, which will protect SacRT from inflationary increases of costs in future years.

On average there are approximately 15,000 students per semester that are enrolled in three units or fewer with Los Rios. Historically, Los Rios students take 56 rides per semester sticker issued. If half of the 15,000 students received their sticker and rode the system 56 times during the school year, SacRT could see an increase of 840,000 rides per year. The changes being requested to the contract benefit both the ridership and financial health of SacRT. Further, we continue to build a strong partnership with Los Rios and develop transit habits in college students that may become lifelong riders.

Prior to the conclusion of the Spring Semester 2019, SacRT will conduct a Title VI fare equity analysis to determine whether expanding the transit pass program to all enrolled students, regardless of the number of units taken, has a disparate impact on minority populations and also determine whether the fare change would create a disproportionate burden on low-income populations. If the Board determines that there is no disparate impact or disproportionate burden, the minimum unit requirement would be eliminated for the remainder of the Agreement term. If, however, the Board cannot make that finding, the minimum unit requirement will be reinstated while the parties evaluate alternatives to mitigate the negative impact.

At the October 22, 2018 Board meeting, the Board approved Resolution No. 18-10-0108 to approve the Fourth Amendment to the Student Transit Pass Agreement to make the changes to the program described above.

Update:

During preparation of the amendment and implementation of the Board direction received on October 22, 2018, SacRT became aware of system limitations at Los Rios that prevent Los Rios from charging a fee to students taking less than one unit. The Los Rios registration and fee system does not allow for charging a partial fee or rounding up to 1 unit for students taking less than 1 unit. Understanding this limitation, with the goal of increasing ridership, building lifelong riders and to ensure implementation of the change for the Spring 2019 semester, the General Manager/CEO executed the Fourth Amendment with a provision allowing students taking less than 1 unit to obtain a semester pass at no cost.

There are approximately 200 current students that take less than a single unit at any single Los Rios campus; therefore, SacRT's exposure to potential fraud and abuse is very limited. Los Rios will provide information each semester that includes the number of passes distributed to students at their unit enrolled level. This will enable SacRT to monitor the number of semester passes distributed to students taking less than one unit. If the number increases materially SacRT staff will revisit the issue with Los Rios and the SacRT Board of Directors.

REGIONAL TRANSIT ISSUE PAPER

Agenda Item No.	Board Meeting Date	Open/Closed Session	Information/Action Item	Issue Date
5	01/14/19	Open	Action	01/03/19

Subject: Amend Los Rios Contract to Increase Ridership

Staff recommends that the Board ratify the General Manager/CEO's execution of the Fourth Amendment with a provision allowing the distribution of semester passes to students taking less than one unit at no cost.

RESOLUTION NO. 19-01-_____

Adopted by the Board of Directors of the Sacramento Regional Transit District on this date:

January 14, 2019

REPEALING RESOLUTION NO. 18-10-0108 AND RATIFYING THE GENERAL MANAGER/CEO'S EXECUTION OF THE FOURTH AMENDMENT TO THE STUDENT TRANSIT PASS AGREEMENT – 2015 WITH LOS RIOS COMMUNITY COLLEGE DISTRICT TO REMOVE THE MINIMUM UNIT REQUIREMENT FOR SPRING 2019, CONDITIONALLY REMOVE THE MINIMUM UNIT REQUIREMENT FOR FUTURE SEMESTERS, EXTEND THE CONTRACT EXPIRATION DATE TO DECEMBER 31, 2023 AND ALLOW STUDENTS TAKING LESS THAN ONE UNIT TO RECEIVE THE SEMESTER PASS AT NO COST

WHEREAS, SacRT and Los Rios Community College District ("Los Rios") entered in a three-year demonstration project for discount fares for college students in 2005; and

WHEREAS, the Board authorized a ten-year agreement in 2007, ending November 14, 2016; and

WHEREAS, the Board authorized a five-year agreement in 2015, ending December 31, 2020 which imposed a minimum unit requirement to be eligible to receive a transit pass; and

WHEREAS, in October 2018, this Board approved Resolution No. 18-10-0108 to remove the minimum unit requirement and extend the term of the Agreement by 3 years; and.

WHEREAS, subsequent to that decision, Los Rios notified SacRT that system limitations would preclude imposing the fee on students taking less than one unit; and

WHEREAS, to ensure timely implementation of the changes, the General Manager/CEO executed the Fourth Amendment to the Student Pass Program with provisions allowing students taking less than one unit to receive the semester pass at no cost.

BE IT HEREBY RESOLVED BY THE BOARD OF DIRECTORS OF THE SACRAMENTO REGIONAL TRANSIT DISTRICT AS FOLLOWS:

THAT, Resolution No. 18-10-0108 is hereby repealed.

THAT, the Board hereby ratifies the General Manager/CEO's execution of the Fourth Amendment to Student Transit Pass Agreement – 2015 with Los Rios Community College District whereby the minimum unit requirement for receipt of the Los Rios Community College District Transit Pass was removed for Spring 2019 and conditionally removed for semesters beyond Spring 2019, the term was extended to December 31, 2023, and students taking less than one unit were made eligible to receive the transit pass as no cost.

PATRICK KENNEDY, Chair

A T T E S T:

HENRY LI, Secretary

By: _____
Cindy Brooks, Assistant Secretary

REGIONAL TRANSIT ISSUE PAPER

Agenda Item No.	Board Meeting Date	Open/Closed Session	Information/Action Item	Issue Date
6	01/14/19	Open	Action	01/03/19

Subject: Awarding a Contract for On-Call Real Estate Services to Paragon Partners, Ltd.

ISSUE

Whether or not to award a contract for On-Call Real Estate Services to Paragon Partners, Ltd.

RECOMMENDED ACTION

Adopt Resolution No. 19-01-____, Awarding a Contract for On-Call Real Estate Services to Paragon Partners, Ltd.

FISCAL IMPACT

Budgeted: Will be determined when Work Order is created.
Budget Source: Capital / Operating
Funding Source: GL 910800 will be funded under various capital projects
Cost Cntr/GL Acct(s) or Capital Project #: Will be determined when Work Order is created.
Total Budget: \$ 2,000,000

DISCUSSION

On August 13, 2018, the SacRT Board authorized staff to release a Request for Proposals (RFP) for On-Call Real Estate Services. The primary objective of engaging a qualified on-call real estate team is to have a selected real estate consultant team retained on contract over a five-year period to perform a variety of Real Estate services to be performed on a Work Order basis. Consultant services may include assisting with Real Estate related tasks needed as part of a large comprehensive capital projects, such as the Downtown Riverfront Streetcar and/or the Green Line to the Airport, and smaller projects that support SacRT's business activities. Consultant and its subcontractors services include appraisal and appraisal review services, acquisitions, property management, relocation assistance, title and closing and condemnation support as well as other miscellaneous Real Estate related activities.

Staff released the Request for Proposals (RFP) on August 21, 2018, through SacRT's vendor portal PlanetBids. On September 25, 2018, SacRT received 6 proposals from: Associated Right of Way Services, Inc.; Bender Rosenthal Inc.; Briggs Field Services, Inc.; Continental Field Service; Overland, Pacific & Cutler, LLC.; and, Paragon Partners Ltd. (Paragon).

The Selection Committee, consisting of Ed Scofield, Director, Project Management; David Goldman, Director, Office Management and Budget and Sharon Fultz, Real Estate Administrator –

Approved:

Presented:

Final 01/18/19

General Manager/CEO

VP, Finance/Chief Financial Officer

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Agenda Item No.	Board Meeting Date	Open/Closed Session	Information/Action Item	Issue Date
6	01/14/19	Open	Action	01/03/19

Subject: Awarding a Contract for On-Call Real Estate Services to Paragon Partners, Ltd.

Asset Management, reviewed the written proposals. The qualifying criteria included Understanding of Work, Staffing and Experience, Approach to Work and Pricing.

While all of the proposals were very qualified and competitive, the Selection Committee deemed the proposal from Paragon to be the most advantageous to SacRT for On-Call Real Estate Services. Paragon has been SacRT's local real estate Consultant for a number of years and has provided outstanding service. Paragon's staff are very reliable and quick to provide day-to-day service. Staff are very knowledgeable about SacRT and experienced in working on state and federally-funded projects. Paragon is flexible, responsive, and has staff behind the scenes to assist with rush projects and challenging problems. Paragon's hourly and overhead rates, compared to the other Consultant Proposals, are fair and reasonable.

The contract will be for a not-to-exceed amount of \$2,000,000. When SacRT requires the services from the Consultant, a Work Order will be prepared consistent with the RFP requirements and Consultant's proposal. The General Manager/CEO or his designee may approve the Work Orders up to a total consideration of \$150,000, and Work Orders exceeding \$150,000 will be brought to the Board for approval. As Work Orders are assigned to the Consultant, they will be charged against the respective projects budgets line item for the task being performed.

Pursuant to the Disadvantage Business Enterprise (DBE) regulations in 49 C.F.R. Part 26 and SacRT's Disadvantaged Business Enterprise (DBE) Program, no DBE participation goal was set for this procurement.

Staff recommends the Board award a contract for On-Call Real Estate Services to Paragon Partners Ltd for an amount not to exceed \$2,000,000.

RESOLUTION NO. 19-01-_____

Adopted by the Board of Directors of the Sacramento Regional Transit District on this date:

January 14, 2019

**AWARDING A CONTRACT FOR ON-CALL REAL ESTATE SERVICES TO
PARAGON PARTNERS, LTD**

BE IT HEREBY RESOLVED BY THE BOARD OF DIRECTORS OF THE
SACRAMENTO REGIONAL TRANSIT DISTRICT AS FOLLOWS:

THAT, the Contract between Sacramento Regional Transit District, therein referred to as "SacRT," and Paragon Partners Ltd., therein referred to as Consultant," wherein Consultant agrees to provide On-Call Real Estate Services, as specified, for an amount not to exceed \$2,000,000, is hereby approved.

THAT, the Chair and General Manager/CEO are hereby authorized and directed to execute said Contract.

PATRICK KENNEDY, Chair

A T T E S T:

HENRY LI, Secretary

By: _____
Cindy Brooks, Assistant Secretary

REGIONAL TRANSIT ISSUE PAPER

Agenda Item No.	Board Meeting Date	Open/Closed Session	Information/Action Item	Issue Date
7	01/14/19	Open	Action	01/02/19

Subject: Modification of Personnel Rules and Procedures - At Will Employees

ISSUE

Whether or not to approve a modification of Sections 7.01 (B), 7.03 and 17.03 (A) of the Personnel Rules and Procedures (PRP) to provide that individuals hired, appointed, promoted or transferred into a position at the Director or an equivalent management level will be classified as at will employees serving at the pleasure of the General Manager/CEO or designee and not subject to the disciplinary or appeal procedures specified in Articles 16 and 17 of the Personnel Rules & Procedures.

RECOMMENDED ACTION

Adopt Resolution No. 19-01-___, Approving the Modification of Sections 7.01 (B), 7.03 and 17.03 (A) of the Personnel Rules and Procedures to Provide that Individuals Hired, Appointed, Promoted or Transferred into a Position at the Director or an Equivalent Management Level Will Be Classified As At Will Employees Serving at the Pleasure of the General Manager/CEO or Designee.

FISCAL IMPACT

There is no fiscal impact from this proposed action.

DISCUSSION

Director and equivalent level managers are among the top level management staff and are responsible for oversight of entire departments or substantial programs within larger departments. They exercise broad discretion and are often delegated decision making authority and involved in policy making, affecting significant components of the SacRT service and support functions. The PRPs currently classify Director level employees as Skelly protected employees, making it difficult to terminate a director level employee that may be fully competent, but not a good fit given the policy direction management is taking the agency in to implement all of its initiatives. Individuals employed in such positions should be committed to the success of SacRT and its leadership. Classifying these employees as at will, serving at the pleasure of the General Manager/CEO or designee will insure that managers at that level are dedicated to that success and are accountable for safe, productive and efficient operations within their respective departments and programs.

Staff recommends that the Board approve the modifications proposed to the PRPs so that Director level employees hired, appointed, promoted, or transferred into that position on or after the effective date of this modification will be classified as at will employees serving at the pleasure of the General Manager/CEO or designee.

Approved:

Presented:

Final 01/08/19

General Manager/CEO

Director, Labor Relations

RESOLUTION NO. 19-01-_____

Adopted by the Board of Directors of the Sacramento Regional Transit District on this date:

January 14, 2019

APPROVING THE MODIFICATION OF SECTIONS 7.01 (B), 7.03 AND 17.03 (A) OF THE PERSONNEL RULES AND PROCEDURES TO PROVIDE THAT INDIVIDUALS HIRED, APPOINTED, PROMOTED OR TRANSFERRED INTO A POSITION AT THE DIRECTOR OR AN EQUIVALENT MANAGEMENT LEVEL WILL BE CLASSIFIED AS AT WILL EMPLOYEES SERVING AT THE PLEASURE OF THE GENERAL MANAGER/CEO OR DESIGNEE

BE IT HEREBY RESOLVED BY THE BOARD OF DIRECTORS OF THE SACRAMENTO REGIONAL TRANSIT DISTRICT AS FOLLOWS:

THAT, Section 7.01 (B) of the Personnel Rules and Procedures be modified to read as follows:

- B. Individuals hired or a current employee appointed, promoted, or transferred into a position at the Executive Management Level Employee (EMT), Director or an equivalent manager level will be classified as an at-will employee serving at the pleasure of the General Manager/CEO or designee, and are not subject to a probationary period.

THAT, Section 7.03 of the Personnel Rules and Procedures be modified to read as follows:

7.03 At Will Employees

Individuals hired, or a current employee appointed, promoted or transferred into a position at the EMT level employee, as a Director or as an equivalent level manager, will be classified as an at-will employee serving at the pleasure of the General Manager/CEO or designee. For purposes of hiring an at will employee, the General Manager/CEO or designee may waive the recruitment process outlined in Article 3, Section 3.01 Vacancy Recruitment.

THAT, Section 17.03 (A) of the Personnel Rules and Procedures be modified to read as follows:

17.03 Exemptions to the Complaint Review Procedure

A. At Will Employees

Individuals designated as at will employees pursuant to Section 7.03 serve at the pleasure of the General Manager/CEO or designee and are not subject to the provisions of Article 16, Disciplinary Action. This exclusion shall apply

to all employees at the EMT level, Director level and equivalent management level.

THAT, at will status will apply to Director and equivalent level managers hired, appointed, promoted, or transferred into a Director level and equivalent level manager position on or after January 15, 2019.

PATRICK KENNEDY, Chair

A T T E S T:

HENRY LI, Secretary

By: _____
Cindy Brooks, Assistant Secretary

REGIONAL TRANSIT ISSUE PAPER

Agenda Item No.	Board Meeting Date	Open/Closed Session	Information/Action Item	Issue Date
8	01/14/19	Open	Action	12/10/18

Subject: Selection of Chair and Vice Chair

ISSUE

To select the Chair and Vice Chair of the SacRT Board of Directors for 2019.

RECOMMENDED ACTION

Motion: Extending the Term of the Current Chair (Patrick Kennedy) and Vice Chair (Steve Hansen) for One More Year as Chair and Vice Chair for the SacRT Board of Directors for 2019.

FISCAL IMPACT

None as a result of this action.

DISCUSSION

SacRT's Enabling Act provides for the election of the Chair and Vice Chair at the first meeting in January of each year. Selection is done by a majority vote of the members of the Board.

On December 10, 2018, the SacRT Board of Directors adopted an intent motion to extend the current terms of Patrick Kennedy as Chair, and Steve Hansen as Vice Chair of the SacRT Board of Directors for calendar year 2019.

At this time the Board is being asked to formally extend the term of Chair Kennedy and Vice Chair Hansen for one more year.

Approved:

Presented:

Final 01/18/19

General Manager/CEO

Clerk to the Board

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REGIONAL TRANSIT ISSUE PAPER

Agenda Item No.	Board Meeting Date	Open/Closed Session	Information/Action Item	Issue Date
9	01/14/19	Open	Action	01/08/19

Subject: Second Amendment to the Employment Agreement with the General Manager/CEO, Henry Li

ISSUE

Whether or not to amend the Employment Contract between the Sacramento Regional Transit District and General Manager/CEO, Henry Li.

RECOMMENDED ACTION

Adopt Resolution No. 19-01-____, Approving the Second Amendment to the Employment Agreement with Henry Li as SacRT's General Manager/CEO.

FISCAL IMPACT

There is no fiscal impact associated with this action.

DISCUSSION

The Board met in closed session on November 12, 2018 to discuss of Mr. Li's performance and make a determination regarding potential changes to Mr. Li's contract. During the closed session, the Board determined that it would be in the agency's best interest to change the Term provision in Mr. Li's contract to contain an automatic renewal provision. This proposal will provide certainty to local jurisdictions such as Folsom, Citrus Heights and Elk Grove who are currently at various stages of annexing into the District. Each annexation has a number of terms tied to the agreements and this extension will ensure all annexation terms are completed smoothly in next five or more years and to the satisfaction of each jurisdiction. SacRT has undergone a dramatic transformation over the last three years and it is important to keep the momentum going. Mr. Li currently has two and half years on his existing contract and it is proposed that his contract automatically extend to a three year term every year, effective July 1, 2019.

The renewal provision authorizes the annual automatic renewal of Mr. Li's contract for three years. The contract will renew automatically for successive three year terms, but either party has the ability to terminate the renewal provision upon providing the other party with notice, 90-days before the renewal provision is triggered. By way of example, if Mr. Li's contract is extended for three additional years on July 1, 2021, the contract term will be extended to June 30, 2024. If, however, on June 30, 2022, the Board provides Mr. Li with notice that it does not want to extend the term for three additional years, the contract will remain in full force and effect for the time remaining on the three year term extension that began on July 1, 2021 and Mr. Li will continue to serve as General Manager/CEO until June 30, 2024, on which date this contract will end if the Board does not renew at that time.

Approved:

Presented:

Agenda Item No.	Board Meeting Date	Open/Closed Session	Information/Action Item	Issue Date
9	01/14/19	Open	Action	01/08/19

Subject: Second Amendment to the Employment Agreement with the General Manager/CEO, Henry Li

Modifying Mr. Li’s contract to include an automatic renewal provision requires a modification to the compensation provision in Mr. Li’s contract. California Government Code Section 3511.2 prohibits the employment contract of a public agency executive to contain an automatic renewal provision, if it also includes an automatic pay increase provision that authorizes a pay increase that is greater than a cost of living increase based on the California Consumer Price Index for Urban Wage Earners and Clerical Workers. Mr. Li’s current contract authorizes an annual automatic pay increase equal to the pay increase received annually by employees in the Management and Confidential Employee Group (MCEG). The MCEG’s annual pay increase is generally higher than the CPI based cost of living. For instance, in 2018, MCEG employees received a 3% pay increase, but the CPI COLA was 2.0%. In 2019, the CPI COLA is set at 2.8%. Thus, to ensure that Mr. Li’s contract is compliant with the California Government Code, the compensation provision will need to be modified at the same time as the term provision is modified to bring it in line with the requirements of the Government Code. The new compensation provision will limit Mr. Li’s automatic annual pay increases to a cost of living pay increase based on the California Consumer Price Index for Urban Wage Earners and Clerical Workers as calculated by the California Department of Industrial Relations. The provision continues to authorize merit based pay increases and performance incentive payments above the COLA, but requires the Board to make the determination that Mr. Li has earned the additional payments for meeting performance metrics imposed by the Board. Such merit based pay increases and/or performance incentive payments must be determined by the Board after Mr. Li’s annual performance evaluation.

The proposed amendments to Mr. Li’s employment contract are subject to Board approval. Staff recommends that the Board approve the Second Amendment to the Contract between SacRT and Henry Li, modifying the Term provision of Mr. Li’s contract, as well as the Compensation provision to bring it in line with the requirements of California Government Code Section 3511.2.

RESOLUTION NO. 19-01-_____

Adopted by the Board of Directors of the Sacramento Regional Transit District on this date:

January 14, 2019

**APPROVING THE SECOND AMENDMENT TO THE EMPLOYMENT AGREEMENT
WITH HENRY LI AS SACRT'S GENERAL MANAGER/CEO**

BE IT HEREBY RESOLVED BY THE BOARD OF DIRECTORS OF THE
SACRAMENTO REGIONAL TRANSIT DISTRICT AS FOLLOWS:

THAT, the Second Amendment to the Employment Agreement with Henry Li as the
Sacramento Regional Transit District General Manager/CEO is hereby approved.

THAT, the Board Chair is hereby authorized to execute said Second Amendment.

PATRICK KENNEDY, Chair

A T T E S T:

HENRY LI, Secretary

By: _____
Cindy Brooks, Assistant Secretary

REGIONAL TRANSIT ISSUE PAPER

Agenda Item No.	Board Meeting Date	Open/Closed Session	Information/Action Item	Issue Date
10	01/14/19	Open	Action	01/08/19

Subject: Waiving Competitive Bidding Process and Delegating Authority to the General Manager/CEO to Execute a Contract for Structural and Roof Repairs at 1225 R Street

ISSUE

Whether or not to declare an emergency, suspend competitive bidding, and delegate authority to the General Manager/CEO to enter into a contract for the purpose of expediting repairs to 1225 R Street.

RECOMMENDED ACTION

Adopting Resolution No. 19-01-___, Waiving Competitive Bidding Process and Delegating Authority to the General Manager/CEO to Execute a Contract for Structural and Roof Repairs at 1225 R Street.

FISCAL IMPACT

Budgeted:	Yes	This FY:	\$	42,500.00
Budget Source:	Capital	Next FY:	\$	0
Funding Source:	State	Annualized:	\$	42,500.00
Cost Cntr/GL Acct(s) or	F021.08.09	Total Amount:	\$	42,500.00
Capital Project #:				
Total Budget:	\$ 42,500.00			

DISCUSSION

Staff recently found a damaged structural beam at 1225 R Street above the Information Technology (IT) main server room. The beam helps support part of the load of the building and roof. In a worst case scenario, if this beam were to collapse, it could cause significant human damage, as well as cause severe IT issues, such as bus and train outages due to SacRT's IT system going down. Due to this severity, there is urgency to get this work done immediately.

SacRT is obligated under Public Contract Code Section 20321 to competitively bid Public Works contracts in excess of \$5,000, unless an emergency is declared by an affirmative vote of four-fifths of the Board. SacRT staff is in the process of preparing to solicit a non-competitive bid for the necessary repairs and construction. A typical Public Works solicitation over \$5,000 takes approximately 90-120 days before a contract is awarded. Even in an optimal scenario, developing an Invitation for Bid and conducting a minimal two-week solicitation, it would take approximately 30 days to award a contract.

Even in the absence of a formal competitive bidding process, Staff will still seek multiple quotes for this project and determine that the price is fair and reasonable before proceeding.

Approved:

Presented:

Final 01/18/19

General Manager/CEO

VP, Engineering and Facilities

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REGIONAL TRANSIT ISSUE PAPER

Agenda Item No.	Board Meeting Date	Open/Closed Session	Information/Action Item	Issue Date
10	01/14/19	Open	Action	01/08/19

Subject: Waiving Competitive Bidding Process and Delegating Authority to the General Manager/CEO to Execute a Contract for Structural and Roof Repairs at 1225 R Street

By adopting this Resolution, the Board of Directors is taking three separate actions. These are:

1. Declaring an emergency for the roof and structural repairs at 1225 R Street.
2. Waiving the requirement to award a Public Works contract over \$5,000 to the lowest responsive and responsible bidder after competitive bidding for this project.
3. Authorizing the General Manager/CEO, or his designee, to obtain a price quote and to bind SacRT to a Contract for Structural and Roof Repairs at 1225 R Street.

Staff recommends adoption of the Resolution.

RESOLUTION NO. 19-01-_____

Adopted by the Board of Directors of the Sacramento Regional Transit District on this date:

January 14, 2019

WAIVING COMPETITIVE BIDDING PROCESS AND DELEGATING AUTHORITY TO THE GENERAL MANAGER/CEO TO EXECUTE A CONTRACT FOR STRUCTURAL AND ROOF REPAIRS AT 1225 R STREET

WHEREAS, under Public Contract Code Section 20321 the Sacramento Regional Transit District (SacRT) must competitively bid Public Works contracts in excess of \$5,000, unless an emergency is declared by an affirmative vote of four-fifths of the Board; and

WHEREAS, it takes approximately 90-120 days for a contract to be awarded for a Public Works solicitation over \$5,000; and

WHEREAS, SacRT found a damaged structural beam at 1225 R Street above the Information Technology (IT) main server room; and

WHEREAS, the beam helps support part of the load of the building and roof. In a worst case scenario if the beam were to collapse, it could cause significant and potential human damage, as well as cause severe damage to SacRT's IT system, potentially causing bus and train outages.

BE IT HEREBY RESOLVED BY THE BOARD OF DIRECTORS OF THE SACRAMENTO REGIONAL TRANSIT DISTRICT AS FOLLOWS:

THAT, the Board declares an emergency for the roof and structural repairs at 1225 R Street.

THAT, the Board waives the requirement to award a Public Works contract over \$5,000 after competitive bidding for this project.

THAT, the Board authorizes the General Manager/CEO, or his designee, to obtain a price quote or quotes and to bind SacRT to a Contract for Structural and Roof Repairs at 1225 R Street.

Passed and adopted at a Regular Meeting of the Sacramento Regional Transit District on the 14th day of January, 2019 by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

PATRICK KENNEDY, Chair

A T T E S T:

HENRY LI, Secretary

By: _____
Cindy Brooks, Assistant Secretary

REGIONAL TRANSIT ISSUE PAPER

Agenda Item No.	Board Meeting Date	Open/Closed Session	Information/Action Item	Issue Date
11	01/14/19	Open	Action	01/09/19

Subject: Sacramento County Transportation Development Fee Memorandum of Understanding

ISSUE

Whether or not to approve the transit portion of the Nexus Study for the 2018 Update of the Sacramento County Transportation Development Fee Program (SCTDF) and enter into the Memorandum of Understanding (MOU) by and between the County of Sacramento and the Sacramento Regional Transit District Relating to Distribution of Transit Impact Fees (TIF) as specified in the Nexus Study.

RECOMMENDED ACTION

Adopt Resolution No. 19-01-____, Approving the Transit Portion of the Nexus Study for the 2018 Update of the Sacramento County Transportation Development Fee Program and Approving the Memorandum of Understanding By and Between the County of Sacramento and the Sacramento Regional Transit District Relating to Distribution of Transit Impact Fees.

FISCAL IMPACT

Assuming the Sacramento County Board of Supervisors approves the update of the SCTDF, SacRT will begin receiving semi-annual payments of the TIF based building permits that are issued by Sacramento County. The timing and amounts of these payments are unpredictable at this juncture because of the uncertainty surrounding building permit issuance. While the Nexus Study identifies specific projects, SacRT will have the flexibility to determine project priorities and prosecute projects as funding becomes available.

DISCUSSION

The purpose of the SCTDF Program is to fund the construction of roadway and transit improvements needed to accommodate traffic and transit ridership generated by new land development allowed by the present Sacramento County General Plan and land use zoning. Assessing a Development Fee is also a condition of receiving Measure “A” Transportation Sales Tax allocations.

The SCTDF was first adopted August 31, 1988, by Ordinance No. SCC 0742 establishing County Code Chapter 16.87 (Roadway and Transportation Development Fees) and Ordinance No. SZC 88-0069, establishing Zoning Code Section 115-44. On December 16, 2008, the County adopted Ordinance No. SCC-1406 amending Chapter 16.87 of the Sacramento County Code to implement the SCTDF. On March 23, 2010, the County adopted the most recent update of the SCTDF. Transit has been a component of the developer fee program since the outset. Initially, SacRT received developer fee amounts from the County for the prosecution of specified projects. However, in the 2010 update, while several bus rapid transit projects were identified, there was no agreement put in place between SacRT and the County for the prosecution of those projects.

Approved:

Presented:

Final 01/09/19

General Manager/CEO

Director, Planning

Agenda Item No.	Board Meeting Date	Open/Closed Session	Information/Action Item	Issue Date
11	01/14/19	Open	Action	01/09/19

Subject: Sacramento County Transportation Development Fee Memorandum of Understanding

Under the Mitigation Fee Act, which governs the imposition of such fees, a review of the SCTDF program is required every five years. A comprehensive update is needed if there is a change to the assumptions that significantly changes the analysis. This might include an update to the General Plan or significant changes to specific plans. The following major changes have occurred since the last adoption of the SCTDF.

- The updated General Plan was adopted in 2011.
- Major new specific plans have been proposed or approved since 2010.
- There have been substantial increases in construction costs since 2010.

On March 21, 2017, the County approved the selection of DKS Associates to assist with a comprehensive SCTDF update. This 2018 SCTDF provides the opportunity to update the future growth and trip generation modeling characteristics, and the Nexus related criteria that form the basis of SCTDF transportation improvements, costs, and the associated fee structure.

The Nexus Study provides the County with the necessary technical documentation to support adoption of the updated SCTDF, which will apply to future development in the unincorporated portion of the County. This study documents the transportation improvement projects that would be wholly or partially funded by the SCTDF Program and the methodology used to estimate the maximum justifiable impact fees that may be levied for each land use in each SCTDF “fee district.”

TRANSIT IMPROVEMENTS

New development in the unincorporated County, as well as the cities in the County, will increase the demand for SacRT services and the need for improvements to the regional transit system. To accommodate new development, SacRT will need to increase frequency on some current transit (bus and light rail) routes, extend transit routes and add new transit routes. The expanded transit service to accommodate new development will require additional buses and light rail vehicles in addition to roadway improvements such as queue jumps and Information Technology Systems (ITS) systems. The increased transit fleet will require additional maintenance facilities and equipment.

New development will need to contribute to a range of new transit infrastructure and equipment. The SCTDF update assumes that the cost of this new infrastructure will be partially funded by growth in the unincorporated County based on an assessment of usage by residents and workers of new development of expanded transit services versus the usage from growth in cities in the County. The Nexus Study identifies separate costs and fees for transit improvements to be implemented by SacRT, as TIF Component section below.

TRANSIT IMPACT FEE (TIF) COMPONENT

The Nexus Study includes fees for transit related capital costs, including both roadway improvements (i.e. queue jumps, ITS improvements) that would be implemented by the County

Agenda Item No.	Board Meeting Date	Open/Closed Session	Information/Action Item	Issue Date
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Subject: Sacramento County Transportation Development Fee Memorandum of Understanding

and other capital costs (i.e. bus maintenance facilities, bus purchases) that would be implemented by SacRT. Under the current program, the fees are collected and held by the County but can be distributed to SacRT as needed for their eligible costs. This has created some administrative complications for both programming and distributing funds to SacRT. The 2018 Nexus Study has been prepared assuming that funds will regularly be transmitted to SacRT in trust to complete these improvements as funding is available based on SacRT’s prioritization. The County proposes to enter into a MOU with SacRT allowing County staff to collect the TIF and disburse the funds to SacRT to be expended exclusively on eligible program projects as identified in the 2018 Nexus Study.

County Stakeholder Outreach and Adoption Process:

- Held 15 meetings with stakeholders
- Provided Draft Nexus Study (September 2018) for review and comment
- Responded to over 130 written comments
- Revised Nexus Study (November 2018) based on comments
- Presented Nexus Study to Board of Supervisors on December 11, 2018
- Some changes requested to cost allocation for rural roads
- Presentation to SacRT Board on January 14, 2019
- Final version of Nexus Study, Fee Ordinance and MOU will be presented to Board of Supervisors on February 26, 2019
- New fees become effective 60 days after adoption

John Long with DKS will provide the Board with a presentation on the Nexus Study (Attachment 1).

Staff is requesting the Board approve the transit portion of the Nexus Study and adopt the MOU with the County to accept and expend development fees on the specified transit improvements.



2018 Nexus Study Transit Impact Fee Unincorporated Sacramento County



Sacramento County

Transportation Development Fee (SCTDF) Program

- ◆ Fund roadway, transit, bicycle and pedestrian facilities needed to accommodate new land development in unincorporated areas
- ◆ Current SCTDF based on major update in 2008 (and 2010 revision)
- ◆ 2018 Update needed due to:
 - ▶ General Plan Update (2011)
 - ▶ Number of new specific plans,
 - ▶ Increase in construction costs
 - ▶ Revised structure for transit fee

Nexus Analysis

- ◆ Development fees must be compliant with Mitigation Fee Act (AB 1600)
- ◆ Ensure that a nexus exists between future development and
 - ▶ the use and need for capital improvements
 - ▶ the amount of fees assigned to future land uses
- ◆ Fees fund improvements needed to accommodate future growth and must account for existing deficiencies

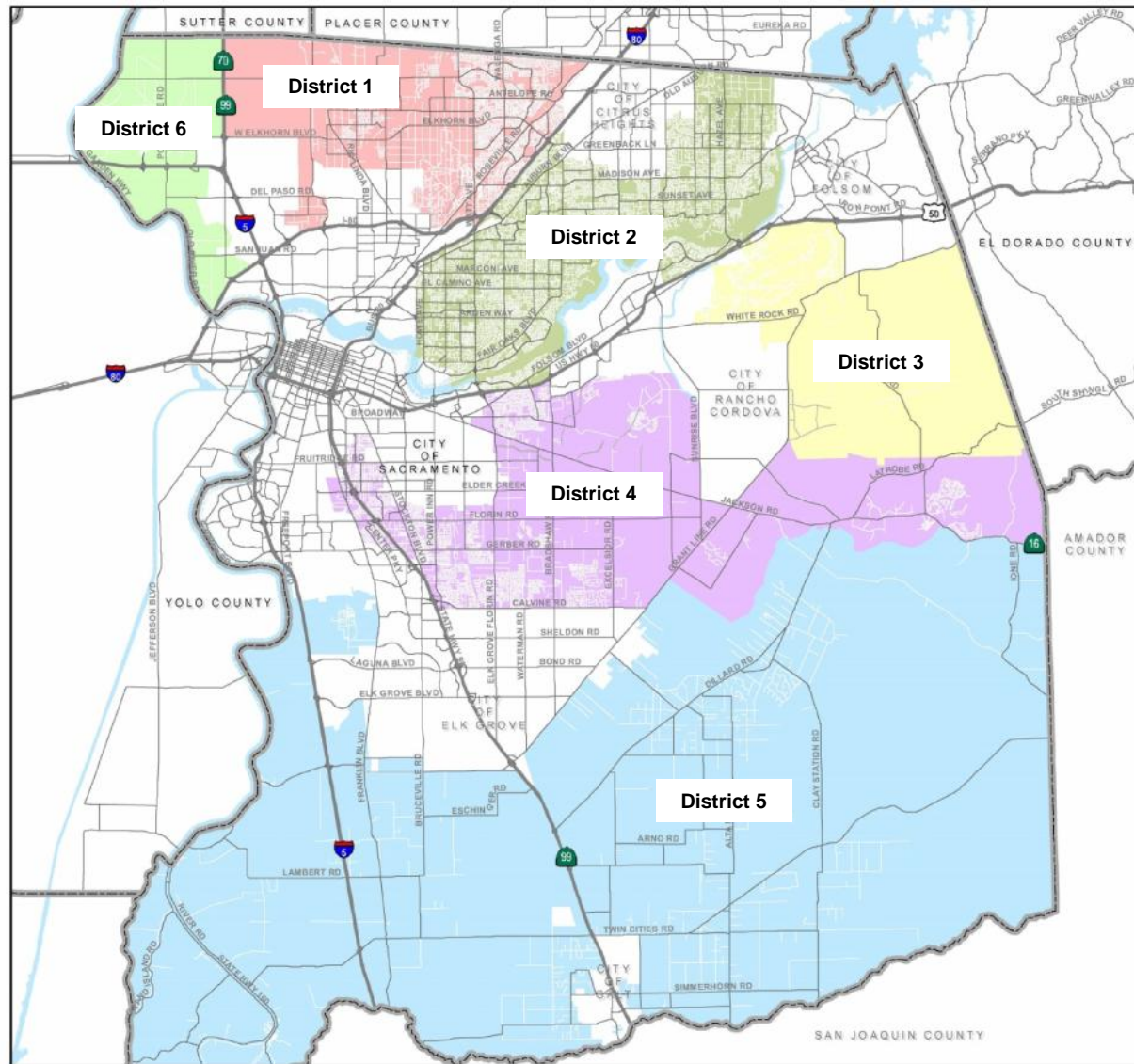
Development Forecasts

- ◆ Base Year 2017
- ◆ Thirty year horizon (approximately 2050) travel demand forecasts prepared using SACOG's regional SACSIM model
- ◆ Residential growth rate countywide (including cities) is consistent with SACOG 2012 to 2036 growth rate
- ◆ 2050 SCTDF scenario includes buildout of all major specific plans in unincorporated areas

SCTDF includes Buildout of Major Specific Plans in Unincorporated Areas

- ◆ North Vineyard Station
- ◆ Florin-Vineyard
- ◆ Vineyard Springs
- ◆ Antelope
- ◆ Elverta
- ◆ Metro Airpark
- ◆ Cordova Hills
- ◆ Easton–Glenborough
- ◆ New Bridge
- ◆ Jackson Township
- ◆ West Jackson Highway
- ◆ Mather South

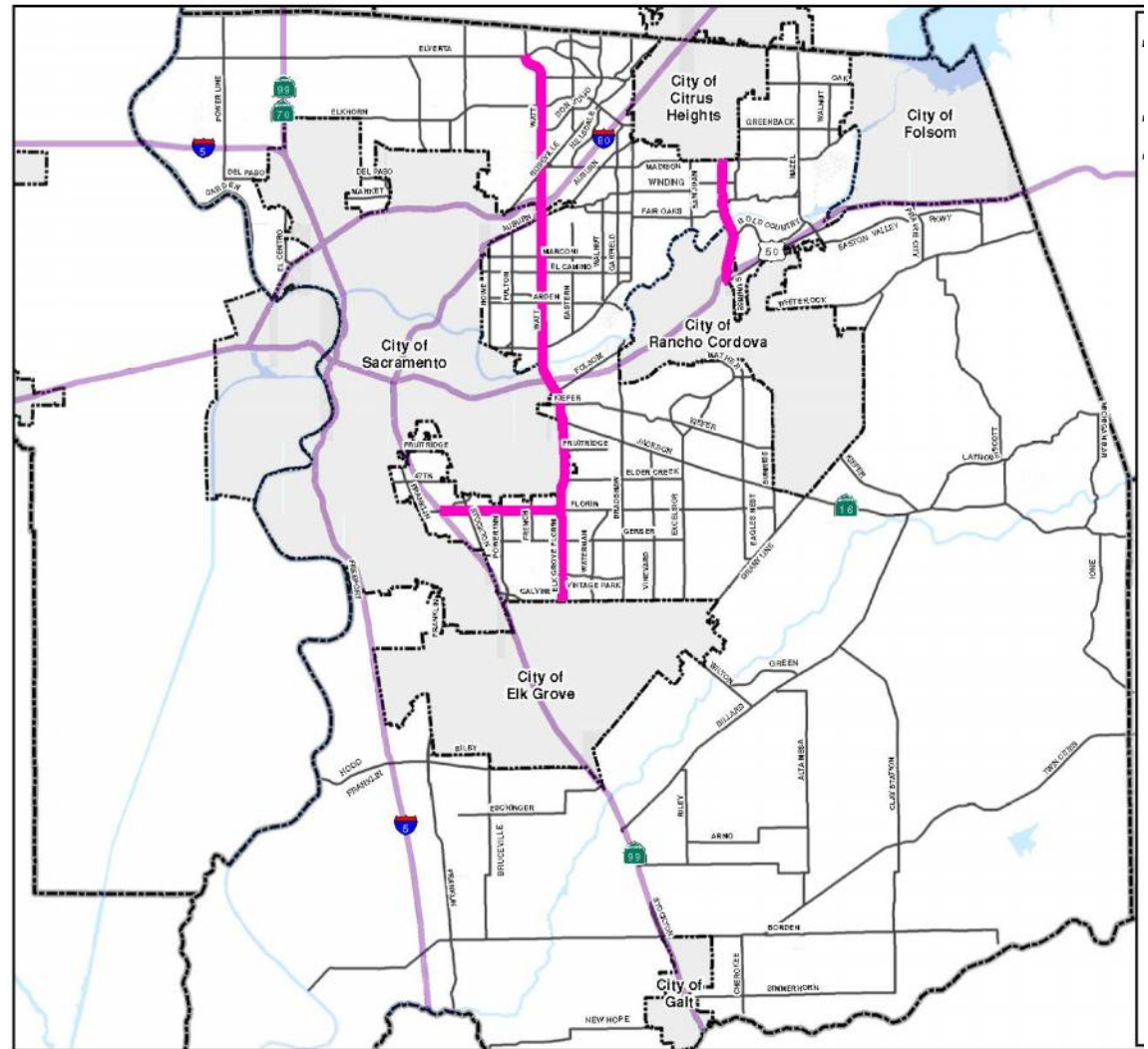
Fee Districts



Agenda Item # 11 – Slide 6 only - Revised 1/14/19

Transit improvements in 2010 SCTDF

Full funding for three BRT Corridors

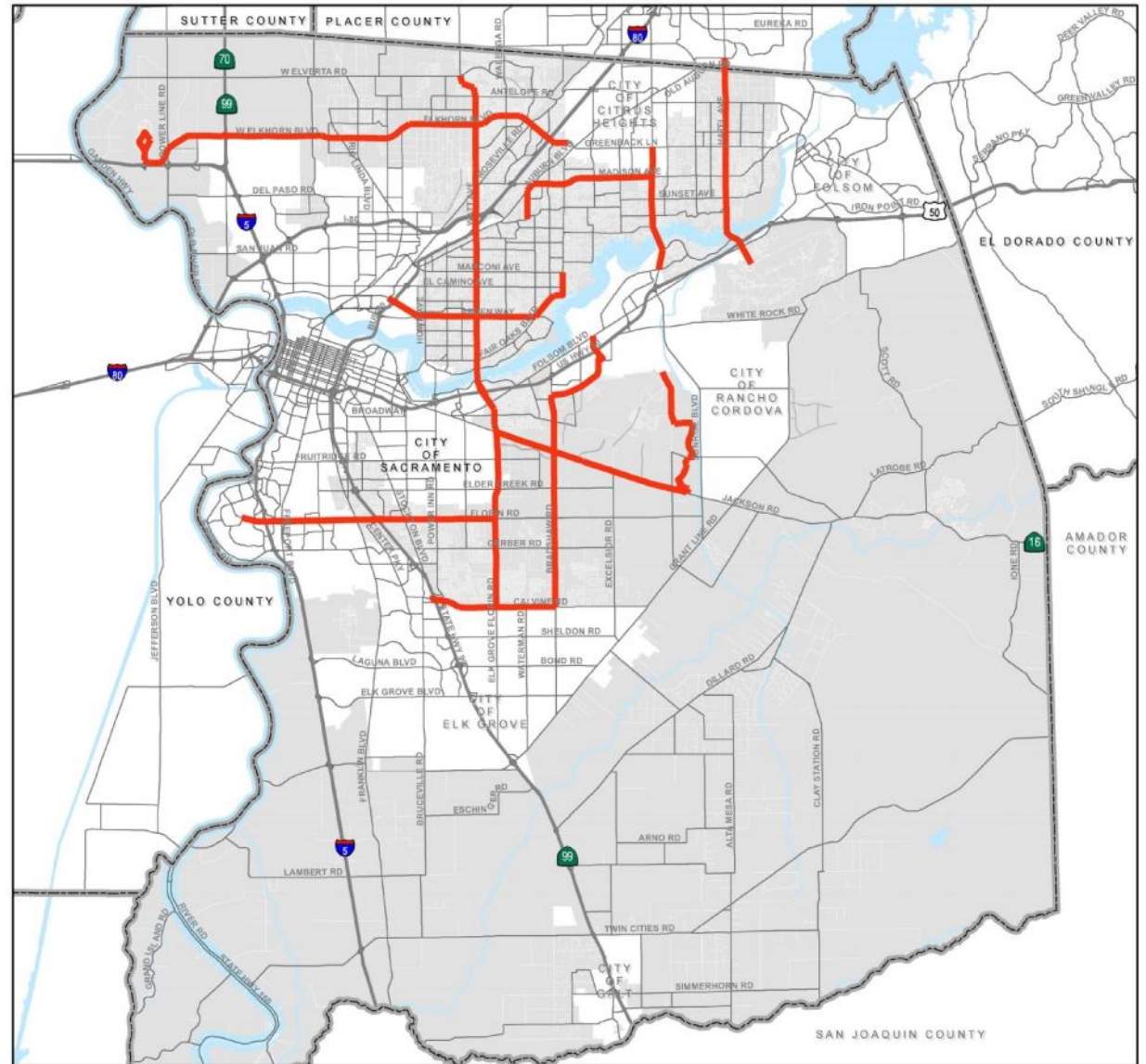


Transit Improvements in Update

- ◆ Bus Route Optimization
- ◆ High Bus Corridors
 - ▶ Buses and Stations – SacRT
 - ▶ Queue jumps and fiber - County
- ◆ Circulator Bus Expansion
- ◆ Paratransit Expansion
- ◆ Bus Maintenance Facility 2
- ◆ Folsom Gold Line Enhancements
- ◆ Horn LRT Station
- ◆ Metro Light Rail Yard Expansion

High Bus Corridors

Congested
planned
High Bus
corridors
serving
unincorporated
areas



Cost Estimates

- ◆ High Bus Corridors
 - ▶ Estimates of number of stops/stations
 - ▶ Estimates of number of queue jumps (congested intersections)
 - ▶ Estimates of miles of fiber communications
- ◆ Cost of other transit improvements were provided by SacRT based on Capital Improvement Plan

Cost Allocation Process

- ◆ Future ridership forecasts were made using SACOG's SACSIM travel demand model
- ◆ Assumed future transit system included:
 - ▶ SACOG's 2036 MTP/SCS transit system
 - ▶ Additional planned "bus circulators"
 - ▶ High Bus - routes in unincorporated areas
- ◆ The cost responsibility based on origins and destinations of riders who use each of the new transit services

Transit Improvement Cost Allocation

Improvement	Total Cost	Cost Allocation		
		Unincorporated Areas		Cities
		Urban	Rural	
Bus Route Optimization	\$2,000,000	\$260,098	\$0	\$1,739,902
High Bus Corridors	\$116,694,000	\$116,577,306	\$116,694	\$0
Circulator Bus Expansion	\$16,000,000	\$1,456,000	\$0	\$14,544,000
Bus Maintenance Facility 2	\$61,650,577	\$13,131,573	\$123,301	\$48,395,703
Paratransit Expansion	\$32,415,563	\$14,614,646	\$0	\$17,800,917
Folsom Gold Line Enhancements	\$159,000,000	\$38,319,000	\$0	\$120,681,000
Horn LRT Station	\$10,200,000	\$1,989,000	\$0	\$8,211,000
Metro Light Rail Yard Expansion	\$10,521,000	\$1,818,522	\$5,646	\$8,696,832
Total	\$408,481,140	\$188,166,145	\$245,641	\$220,069,354

Transit Impact Fee

- ◆ Urban areas (Districts 1-4, 6)
\$1,004 per DUE
- ◆ Rural areas (District 5)
\$95 per DUE

RESOLUTION NO. 19-01-_____

Adopted by the Board of Directors of the Sacramento Regional Transit District on this date:

January 14, 2019

APPROVING THE TRANSIT PORTION OF THE NEXUS STUDY FOR THE 2018 UPDATE OF THE SACRAMENTO COUNTY TRANSPORTATION DEVELOPMENT FEE PROGRAM (SCTDF) AND APPROVING THE MEMORANDUM OF UNDERSTANDING BY AND BETWEEN THE COUNTY OF SACRAMENTO AND THE SACRAMENTO REGIONAL TRANSIT DISTRICT RELATING TO DISTRIBUTION OF TRANSIT IMPACT FEES

WHEREAS, in 1988, the County of Sacramento (COUNTY) enacted a transportation development fee program for new residential, commercial and industrial development, which included funding for transit impacts associated with new development;

WHEREAS, in 2008, COUNTY adopted Sacramento County Code (“SCC”) No. 1406 (“SCTDF Ordinance”), which established the Sacramento County Department of Transportation Development Fee Program (“SCTDF Program”) to fund improvements to COUNTY’s major roadway, transit, bicycle and pedestrian facilities needed to accommodate travel demand generated by new development through 2032;

WHEREAS, the Nexus Study for the 2018 Update of the SCTDF Program prepared by DKS Associates (“Nexus Study”) identified impacts to transit service from proposed new development and the allocation of developer fees to specified SacRT transit projects to mitigate those impacts; and

WHEREAS, COUNTY and SacRT desire to delineate their respective obligations and responsibilities concerning the administration, collection, disbursement, and expenditure of the TIF.

BE IT HEREBY RESOLVED BY THE BOARD OF DIRECTORS OF THE SACRAMENTO REGIONAL TRANSIT DISTRICT AS FOLLOWS:

THAT, the Board hereby adopts the transit portion of the Nexus Study and commits to prosecute the projects set out in the Nexus Study as funding is available.

THAT, the Memorandum of Understanding by and between the County of Sacramento and the Sacramento Regional Transit District relating to Distribution of Transit Impact Fees, whereby County agrees to impose and collect a Transit Impact Fee as part of its Sacramento County Transportation Development Fee Program and transmit those funds to SacRT semi-annually, and SacRT commits to prosecute the projects set out in the Nexus Study as funds are available, is hereby approved.

PATRICK KENNEDY, Chair

A T T E S T:

HENRY LI, Secretary

By: _____
Cindy Brooks, Assistant Secretary

**General Manager's Report
January 14, 2019**

GOVERNMENT AFFAIRS UPDATE

FEDERAL

Oral Presentation from Federal advocate

STATE

Oral Presentation from State advocate

SacRT MEETING CALENDAR

Regional Transit Board Meeting

January 28, 2019
SacRT Auditorium
5:30 P.M

Quarterly Retirement Board Meeting

March 20, 2019
SacRT Auditorium
9:00 A.M

Mobility Advisory Council Meeting

February 7, 2019*
SacRT Auditorium
2:30 P.M.

*Pending Calendar Approval at January 10th Meeting